

PROFESSIONAL ENGINEERS SECTION MEETING

MINUTES

The Professional Engineers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 4, 2003, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Richard N. Davenport (arrived at 9:15 a.m.)
Stanley C. Harris
Ronald G. Helton

Staff present for all or part of the meeting were:

Karen W. O'Neal, Deputy Director of Regulatory Programs
Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Trisha L. Henshaw, Administrative Assistant

No representative from the Office of the Attorney General was present.

Mr. Helton, Chair, called the meeting to order at 9:10 a.m.

Call to Order

Mr. Harris moved to approve the agenda as written. Mr. Helton seconded the motion which was unanimously approved by members Harris and Helton.

Approval of Agenda

Public Comment Period – No comments were made to the Section members.

Public Comment

The Section members were provided with information from the National Council of Examiners for Engineering and Surveying (NCEES) regarding examination security breach procedures for informational purposes. Mr. Courtney indicated that the information was submitted to the Department's Examinations Division for coordination with the examination vendor.

NCEES Information – Exam Security Breach Procedures

Mr. Davenport arrived at 9:15 a.m.

Mr. Davenport's Arrival

The Section members were provided with information from NCEES regarding ELSES, LLC. Mr. Courtney explained the relationship between

NCEES Information –

NCEES and ELSSES, LLC, and that ELSSES, LLC, administers the Fundamentals of Engineering, Fundamentals of Land Surveying, Principles and Practice of Engineering, and Principles and Practice of Land Surveying examinations for certain jurisdictions. Mr. Courtney indicated that there have been concerns expressed by member boards regarding the relationship between NCEES and ELSSES, LLC.

ELSSSES, LLC
Documents

The Section members were provided with correspondence to Larry Nixon, President of ABET, Inc., from Donald L. Hiatte and Robert C. Krebs, President and Past President of NCEES, respectively. The correspondence addressed concerns expressed by Mr. Nixon regarding the direction and intent of the June *Licensure Exchange* article which discussed ABET accreditation.

NCEES
Information -
Letter to
President of
ABET, Inc.

The Section members were also provided with information from NCEES regarding the NCEES National Awards to be presented at the 2004 Annual Meeting in Cleveland, Ohio. After discussion, Mr. Davenport moved to recommend to the APELSCIDLA Board that Mr. Wilmer F. Sirine, II, be resubmitted for the Distinguished Service Award. Mr. Harris seconded the motion which was unanimously approved by members: Davenport, Harris, and Helton.

NCEES
Information -
Nominations for
National Awards

The Section member was provided with information regarding the availability of the NCEES Board of Directors meeting agenda on the NCEES Web site.

NCEES
Information -
Meeting Agenda

In conjunction with the report from the NCEES Annual Meeting, the Section members were provided with correspondence from Louis A. Raimondi, Northeast Zone Vice President, regarding concerns expressed at the Annual Meeting about communication between the boards and NCEES leadership. Mr. Harris also discussed an issue that arose regarding Model Law Engineers and how to bring more individuals into the profession.

Report from
NCEES Annual
Meeting

Mr. Courtney indicated that the draft proposed regulations would be considered for adoption as proposed at the December 11, 2003, Board meeting. Mr. Courtney stated that if the draft proposed regulations are not adopted as proposed at the December Board meeting, the regulatory review process would need to start over from the beginning. Mr. Courtney pointed out a few areas that needed corrections, as well as some issues that may arise at the Board meeting.

Review of Draft
Proposed
Regulations

Mr. Helton requested that staff request information from the Assistant Attorney General regarding the draft proposal of 18 VAC 10-20-740.C of

the draft regulations pertaining to quality-based selections.

The Section members reviewed correspondence from Roger B. Tate, Chief Engineer of Unified Investigations & Sciences, Inc., regarding jurisdictional issues and his dissatisfaction with the responses received from state boards thus far. After discussion, the Section members agreed by consensus to have staff correspond with Mr. Tate and state that if a professional is offering or providing professional engineering services in Virginia, then the individual must be licensed by the Virginia Board.

Review of
Correspondence
Regarding
Jurisdictional
Issues

The Section members were provided with an enrollment form to allow travel reimbursements to be directly deposited into the Board member's bank account. Mr. Courtney explained that the Department is greatly encouraging participation in this program as direct deposit is less expensive than issuing a check, and the recipient receives their reimbursement much faster through direct deposit. The Board members stated that they would return the completed enrollment forms to Mr. Courtney.

Electronic
Deposit of
Travel
Expenditure
Reimbursements

The Section members were provided with the results from the 2003 NCEES Member Board Survey.

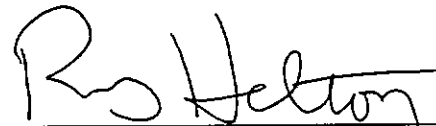
Other Business

Conflict of Interest forms were completed by all members present.


Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 10:05 a.m.

Adjourn



Ronald G. Helton, Chair


Louise Fontaine Ware, Secretary

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Custodian of Records